

# RtI Checklist for Elementary/Middle School Instructors

**What is RtI?** RtI stands for Response to Intervention. It is a system designed by the instructors/administration of Wausa Public Schools to promote education while challenging students at all levels, low or high. Systems within RtI include Title, SPED, Classroom instruction (including differentiated instruction) as well as high ability learners (HAL.)

Classroom teachers will need to be aware of the following items that must be accomplished in order to be successful within your classroom in meeting the needs of all your students. These items include:

- 1.) **Setting Curriculum/Classroom Goals:** As teachers, we all need to hold students accountable. We do that by setting goals for our students, as well as the class as a whole. We cannot do that without understanding their individual data. You as a classroom teacher are accountable to research and understand the data that is available, and use it to make informed decisions about what you want your students as well as your class to accomplish in the 2013-14 school year. The ultimate goal of RtI is to have 75% of our students at or above benchmark in reading and math. Attached you will find a sample form for creating goals for your classroom.
  
- 2.) **Data Sources:** Wausa utilizes the following data sources:
  - a. **Star Reading:** Sets your student's current reading Grade Level. Benchmarked at the beginning and end of the year. (ADMISTERED BY TEACHER)
  - b. **Core Phonics Survey:** Pinpoints phonics skills so instructors know what studnets have mastered and what they still need to accomplish. For grades K-1 only, first week of school. Will do as needed throughout the year. (ADMINISTERED BY TEAM)
  - c. **NWEA MAP:** Our districts' chief benchmarking tool grades K-11. Utilized to make district decisions about staffing, curriculum, etc. Used in Grades K-4 to triangulate data in Reaidn and Math against Star Reading and Aimsweb, as well as our only tool in benchmarking Science. (ADMINISTERED BY TEACHER IN COOPERATION WITH SHAWNA RANSELM)
  - d. **Aimsweb:** Wausa Elementary's chief diagnostic tool in both reading and math. Benchmarked at Fall, January, and Spring. Progress monitored based on the following color Schemes:
    - i. **Red (bottom 0-10<sup>th</sup> Percentile):** Progress monitored weekly
    - ii. **Yellow (11<sup>th</sup>-24<sup>th</sup> Percentile):** Progress monitored weekly
    - iii. **Orange (25<sup>th</sup>-39<sup>th</sup> Percentile):** Progress monitored every 2 weeks.
    - iv. **Gray (40<sup>th</sup>-49<sup>th</sup> Percentile):** Progress monitored monthly.
    - v. **Green (50<sup>th</sup>-75<sup>th</sup> Percentile):** Progress Monitoring not needed unless advocated by the instructor.
    - vi. **Blue (75<sup>th</sup>-89<sup>th</sup>):** Consider enrichment within curriculum as well as HAL
    - vii. **White:** 90<sup>th</sup> and above: HAL

**\*NOTE: Any student that is in a pull out intervention must be progress monitored weekly regardless of color level. For Math, M-COMP is required for progress monitoring grades 2-6<sup>th</sup>. M-CAP is at teacher and/or administrator discretion.**

(BENCHMARKED BY TEACHERS/TEAM, PROGRESS MONITORED BY TEACHERS, ALL PROGRESS MONITORING MUST BE RECORDED INTO YOUR WEEKLY LESSON PLANS.)

All this is contained within the STUDENT PROFILE. Please study and understand the profiles of your students BEFORE planning for lessons.

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### **3. What is expected of Teachers in Reading & Math:**

a. **90 Minute Reading Block:** Teachers are expected to instruct and complete these items during their 90 minute Reading Block (There is to be NO deviation from these requirements, they are a MUST):

- i. Lesson Maps
- ii. Phonics
- iii. Instructional Reading
- iv. Comprehension
- v. Vocabulary
- vi. Fluency
- vii. Guided Reading
- viii. Spelling
- ix. Independent work (with teacher walking around room checking for understanding during independent time. NOT PLAN TIME.)

\*NOTE: Late starts/early outs, irregular scheduling does not diminish from the 90 minute block. THIS IS OUR UPMOST AREA OF IMPORTANCE. WE CANNOT DEVIATE FROM THIS BLOCK OF TIME.

b. **Math (Saxon):** Set a year end goal of where we want to be in our curriculum, and check quarterly during our curriculum meetings where we are at. If the instructor is behind, a plan needs to be put in place that catches those students up. If other areas (PLAN, specials, etc.) need to be diminished that will be a decision made between the instructor and administration. **See the progress monitoring schedule on page 1.**

### **4. RtI Calendar:**

The RtI Team has created a calendar to aid in your planning of the school year. Please refer to it frequently before you plan.

**Thank you for what you do for our students. It is because of you that  
Wausa Public Schools is a great place to learn and grow!**